

## DATA PRIVACY POLICY FOR THE EUROGOLF SOCIETY

### 1. What is data privacy?

- a. This policy explains when and why we collect personal information about our members, how we use it and how we keep it secure and your rights in relation to it.
- b. We may collect, use and store your personal data, as described in this Data Privacy Policy.
- c. We reserve the right to amend this Data Privacy Policy from time to time without prior notice.
- d. You are advised to check out website [www.eurogolf-quesada.co.uk](http://www.eurogolf-quesada.co.uk) or the Society notice board regularly for information regarding changes. Changes will not be made retrospectively.
- e. We will always comply with the General Data Protection Regulation (GDPR) when dealing with your personal data. For the purposes of GDPR, Eurogolf will be the **Controller** of all personal data we hold about you.

### 2. What Personal Data do we collect and why?

<u>Type of Information</u>	<u>Purposes</u>	<u>Legal Basis of processing</u>
Members name, phone number(s) and email addresses and Gender.	Managing the members' membership of the Society. Creating and managing the Society's online Membership list.	For the purposes of the legitimate interests of the Society. <u>Consent</u> . We will seek consent on the membership form. Existing members may withdraw their consent by contacting us either by email or letter.
Members Name and handicap.	Managing Competition entries and results.	For the purposes of the legitimate interests in holding competitions for the benefit of Society members.
Photos and videos of members and their guests.	Putting on the Society website and using in press releases.	<u>Consent</u> . We will seek the member's consent on each new membership application. Existing members may withdraw their consent by contacting us either by email or letter.

Name, email address and telephone number of Committee members.	Information will be published on the Society Website, in each case, as a point of contact for the Society.	For the purposes of the legitimate interests of the operating the Society.
--	--	--

### 3. How we protect your personal data.

- a. We have implemented generally accepted standards of technology and operational security in order to protect personal data from loss, misuse or unauthorized alteration or destruction.
- b. Please note however, that if you are sending us data over the Internet, this can never be guaranteed to be 100% secure.
- c. We will notify you promptly of any breach of security of your personal data.

### 4. Who else has access to the information you provide us?

- a. We will never sell or share your personal data without seeking your consent (which you may refuse), except when we might be required to do so by law.
- b. We may pass your personal data to 3<sup>rd</sup> parties, for the purposes of providing services to you or to the Society (e.g. the Website maintainer or the supplier of our handicapping software for troubleshooting purposes). We will do this purely for the legitimate purposes of operating the Society. We will disclose only that data that is required for the legitimate needs of the 3<sup>rd</sup> party.

### 5. How long do we keep your personal Data?

- a. We will hold your personal data on our system for as long as you are a member of the Society.
- b. We will revue our database annually and if you are no longer a member of the Society, your data will be removed.
- c. Should you leave the society and require that your data be removed before the annual revue, you may send us an email or letter requesting immediate removal from our system.

### 6. Your Rights.

- a. You have the right to:

1. Access your personal data
2. Be advised on how your personal data is processed.
3. Have your personal data corrected.
4. Have your personal data erased.
5. Object to or restrict how your personal data is processed.
6. Have your personal data transferred to yourself or to a 3<sup>rd</sup> party.
7. Take any complaint to the Data Protection Authorities.

For further information about anything in this document, please contact the Eurogolf Society Secretary, details of which can be found on the Society website and notice board.